

# Agenda

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## Scrutiny Committee

Date: **Monday 6 October 2014**

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Time: **6.00 pm**

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Place: **St Aldate's Room, Town Hall**

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For any further information please contact:

**Sarah Claridge**

Telephone: 01865 252402

Email: [sclaridge@oxford.gov.uk](mailto:sclaridge@oxford.gov.uk)

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

# Scrutiny Committee

## Membership

**Chair**                      Councillor Craig Simmons

**Vice Chair**

Councillor Tom Hayes  
Councillor Mohammed Altaf-Khan  
Councillor Farida Anwar  
Councillor Van Coulter  
Councillor Roy Darke  
Councillor James Fry  
Councillor David Henwood  
Councillor Sam Hollick  
Councillor Ben Lloyd-Shogbesan  
Councillor Louise Upton

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# AGENDA

## Pages

### 1 APOLOGIES FOR ABSENCE

The Quorum for this Committee is four and substitutes are permitted.

### 2 DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

### 3 OXFORD STANDARD REPORT

1 - 30

Contact Officer: Pat Jones; Tel 01865 252191, [phjones@oxford.gov.uk](mailto:phjones@oxford.gov.uk)

Background Information
The Oxford Standard is a joint report of the Housing Scrutiny Panel and Tenant's Scrutiny Panel.
Why is it on the agenda?
The Scrutiny Committee is asked to agree the report recommendations before they are considered by the City Executive Board.
Who has been invited to comment?
Panel Members and Pat Jones may wish to comment on the report.

### 4 UPDATES FROM STANDING PANELS AND REVIEW PANELS

31 - 40

Contact Officer: Andrew Brown; Tel 01865 252230, [abrown2@oxford.gov.uk](mailto:abrown2@oxford.gov.uk)

Background Information
The Scrutiny Committee has established standing panels and review panels to lead on specific areas of scrutiny. The progress of review panels is set out in section 2 of the Scrutiny Work Programme.
Why is it on the agenda?
For the chairs of standing panels and the lead members of review panels to report back to the Scrutiny Committee on the progress of their work.

Who has been invited to comment?

Scrutiny panel chairs and lead members will be invited to provide verbal updates.

## 5 FORWARD PLAN

41 - 54

Contact Officer: Andrew Brown; Tel 01865 252230, [abrown2@oxford.gov.uk](mailto:abrown2@oxford.gov.uk)

Background Information

Scrutiny has asked to consider decisions that are about to be taken by the City Executive Board and Council. The latest Forward Plan is included which outlines decisions to be taken by City Executive Board or Council.

Indicative agenda schedules for future Scrutiny Committee meetings are set out in section 7 of the Scrutiny Work Programme.

Why is it on the agenda?

The work programme will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee.

Members are also asked to select which Forward Plan items they wish to pre-scrutinise, considering the following criteria:

- *Is the issue controversial / of significant public interest?*
- *Is it an area of high expenditure?*
- *Is it an essential service / corporate priority?*
- *Can Scrutiny influence and add value?*

A maximum of three items for pre-scrutiny will normally apply.

Who has been invited to comment?

Andrew Brown, Scrutiny Officer, can support the Committee in its discussion.

## 6 PROPOSAL TO ESTABLISH AN 'INEQUALITIES' REVIEW PANEL

55 - 58

Contact Officer: Andrew Brown; Tel 01865 252230, [abrown2@oxford.gov.uk](mailto:abrown2@oxford.gov.uk)

Background Information

At its meeting on 2 September, The Scrutiny Committee prioritised the establishment of an inequalities review panel to conduct one or more reviews into areas of concern.

Why is it on the agenda?
The Committee is asked to agree to the establishment of an inequalities review panel and to the draft terms of reference, subject to the Committee's comments and suggestions.
Who has been invited to comment?
Andrew Brown, Scrutiny Officer, can support the Committee in its discussion.

## 7 REPORT BACK ON RECOMMENDATIONS

59 - 64

Contact Officer: Andrew Brown; Tel 01865 252230, [abrown2@oxford.gov.uk](mailto:abrown2@oxford.gov.uk)

Background Information
Scrutiny has asked to be regularly updated on the progress of recommendations. Since the last Scrutiny Committee meeting, recommendations relating to the following items have been added to the tracker, with executive responses: <ul style="list-style-type: none"> <li>- Oxfordshire Growth Board</li> <li>- Treasury Management</li> <li>- Budget Monitoring</li> </ul>
Why is it on the agenda?
For members to monitor executive responses to scrutiny recommendations. Members may wish to revisit these issues to review the implementation and effectiveness of any actions taken.
Who has been invited to comment?
Andrew Brown, Scrutiny Officer, can support the Committee in its discussion.

## 8 EDUCATIONAL ATTAINMENT INVESTMENT

65 - 76

Contact Officer: Anna Wright; [akwright@oxford.gov.uk](mailto:akwright@oxford.gov.uk)

Background Information
The Scrutiny Committee has asked to review to progress of the City Council's investment in educational attainment at primary level.
Why is it on the agenda?
For Members to review and scrutinise the effects of the City Council's educational attainment programme, including the KRM

model, on educational attainment at primary level.
Who has been invited to comment?
Councillor Kennedy and Anna Wright, Education Advisor, will attend to answer the Committee's questions.

**9 OXFORD CITY COUNCIL'S EUROPEAN SOCIAL FUND PROJECT**

77 - 86

Lead Member: Councillor Customer Services and Social Inclusion  
 Report of the Executive Director of Organisational Development and Corporate Services

Contact Officer: James Pickering Tel 01865 252647,  
[jpickering@oxford.gov.uk](mailto:jpickering@oxford.gov.uk)

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre decision scrutiny.
Why is it on the agenda?
The City Executive Board on 15 October will be asked to: a) Note the proposed outcomes and funding arrangements for the project; and b) Give project approval for the European Social Fund Project
Who has been invited to comment?
Councillor Susan Brown and James Pickering, Welfare Reform Manager, have been invited to attend to answer the Committee's questions.

**10 TOWARDS MENTAL WELLBEING AND COMMUNITY RESILIENCE IN OXFORD.**

87 - 120

Lead Member: Councillor Finance, Asset Management and Public Health

Report of the Head of Policy Culture and Communications

Contact Officer: Val Johnson; Tel 01865 252209, [vjohnson@oxford.gov.uk](mailto:vjohnson@oxford.gov.uk)

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre decision scrutiny.
Why is it on the agenda?

<p>The City Executive Board on 15 October will be asked to:</p> <p>a) Note the response to the motion, including the proposed action plan,</p> <p>b) Agree that the Challenge Panel of Elected Member Champions for mental health and wellbeing should act as an informal advisory group to the Executive Board Member for Health and undertake the other actions proposed in the response and action plan,</p> <p>c) Ask the Member Challenge Panel to play an active role in monitoring progress on the action plan.</p>
<p>Who has been invited to comment?</p>
<p>Councillor Turner and Val Johnson have been invited to attend to answer the Committee's questions.</p>

**11 CULTURE STRATEGY 2015-18**

121 - 148

Lead Member: Councillor Culture and Communities, Sports, Events and Parks

Report of the Head of Policy Culture and Communications

Contact Officer: Ceri Gorton; Tel 01865 252829, [cgorton@oxford.gov.uk](mailto:cgorton@oxford.gov.uk)

<p>Background Information</p>
<p>The Scrutiny Committee has asked for this item to be included on the agenda for pre decision scrutiny.</p>
<p>Why is it on the agenda?</p>
<p>The City Executive Board on 15 October will be asked to approve the consultation of the Draft Culture Strategy.</p>
<p>Who has been invited to comment?</p>
<p>Councillors Simm and Lygo and Peter McQuitty, Head of Service for Policy, Culture and Communications, have been invited to attend to answer the Committee's questions.</p>

**12 MINUTES**

149 - 154

Minutes of the meeting held on 2 September 2014 attached.

**13 DATES OF FUTURE MEETINGS**

The following dates have been agreed:-

10 November 2014  
8 December 2014  
19 January 2015  
3 February 2015  
2 March 2015  
23 March 2015  
5 May 2015

## **14 MATTERS EXEMPT FROM PUBLICATION**

155 - 156

If the Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A, Part 3 of the Local Government Act 1972.

The Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

This paper contains one not for publication appendix to the report at agenda item 8

It contains information concerning un-moderated school attainment results.

The public interest in maintaining the exemption from publication is in order not to compromise the business affairs of the schools holding this information, under paragraph 3 of Part 1, Schedule 12A of the Local Government Act 1972.



## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.